



RUBY PARK PUBLIC SCHOOL

FROM THE HOUSE OF DPS RUBY PARK

P 17, Transport Depot Road Taratala, Behind Alipore Mint, Kolkata 700 088
P - 033 71300299

TRANSFER CERTIFICATE

Book No..... Serial No..... Admission No.....

1. Name of Pupil :
2. Father's / Guardian's Name :
3. Mother's Name :
4. Nationality :
5. Whether pupil belongs to SC / ST :
6. Date of first admission in the school : with class
7. Date of Birth according to Admission Register : (In figures)
(In words)
8. Name of Last School Attended :
9. Class in which pupil last studied in this school : (In figures) (In words)
10. School Annual / Board Exam last attended :

Class	
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 (Annual / Board Exam in)

Month	Year
11. Whether qualified for Promotion or Repeated the same class :

Promoted	Repeated
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12. Month up to which the school dues have been paid by pupil :
13. Library Clearance
14. Other dues pending
15. Any fee concession availed of. If so, the nature :
16. Total no. of working days in the current Academic Year :
17. Total no. of working days present in the current Academic Year :
18. Whether NCC cadet / Scout / Guide :
19. Games played / Extra - Curricular Activities / Special Achievements :
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20. General Conduct :
21. Date of Application for Transfer Certificate :
22. Date of Issue of Transfer Certificate :
23. Date of Leaving School
24. Reasons for leaving school :
25. In case of a transfer-a copy of the Transfer Order
26. Address for future communication :
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Signature of
Class teacher

Date :

Checked by

Office In charge

PRINCIPAL
SEAL