SYLLABUS FOR THE ACADEMIC SESSION 2020-21
CLASS – V

COMPUTER

Month	Unit	Topic	Sub-Topics
April	1	Exploring the internet	- Looking for Information - Managing Information
May	2	Managing pictures	- Introducing Google Photos - Arranging Pictures for Display
P r e M i d - T e r m			
June	3	Enhancing pictures	- Editing Pictures - Applying Basic Picture Effects - Finalizing Pictures
July	4	Developing a game	- Setting the Race Track - First Player Object - Second Player Object - Finishing the Race
August	5	Creating a well formatted report	- Creating a Report - Formatting Paragraphs
September		**R e v i s i o n & M i d - T e r m**	
October	6	Finalising the report	- Emphasizing Images - Setting Page Formats - Securing Documents - Printing Documents
November	7	Working with spreadsheets	- Beginning with Spreadsheets - Formatting Spreadsheets - Structuring Spreadsheets
	8	Working with formulas	- Simple Formulas - Complex Formulas
P o s t M i d - T e r m			
December	9	Using functions	- Performing Basic Calculations - Using Functions to Analyze Data
January	10	Creating charts in Microsoft excel	- Creating Charts - Printing Worksheets
February		**R e v i s i o n & A n n u a l**	

Syllabus for Annual Exam

- Finalising the report
- Working with spreadsheets
- Working with Formulas
- Using Functions
- Creating charts in Microsoft excel